

Joint CTE Directors Meeting – Thursday, April 30, 2009

Salt Lake Community College
4600 South Redwood Road
Salt Lake City, Utah
Student Center Building – Multipurpose Room – Lower Level

NO ADVANCE REGISTRATION REQUIRED

Due to the fact this meeting will coincide with the CTE Scholarship and Tuition Awards Banquet we have no need to collect a separate online registration or RSVP. You will be invited to the banquet under separate cover and will need to RSVP your intentions to attend based on those instructions.

TIME

Please notice that no start and end times have been decided yet. We are still in the planning stages and have not determined the length of the meeting and how that will line up with the start time of the banquet. It will be in the morning before the banquet hopefully around 8:00 or 9:00 a.m. giving us plenty of time to make the 11:45 a.m. banquet.

PARKING

Parking validations will be provided at the scholarship banquet for the visitor parking lot adjacent to the Student Center building. If the visitor parking lot is full, go back out and talk to the parking attendant and they will allow you to park in the nearby student parking areas.

MEETING MATERIALS on CD

Once again I am pleased to announce all meeting handouts will be provided via CD and directors website. Don't forget to bring your charged laptop to the meeting if you wish to view the discussion items individually. They will also be displayed on screen via LCD projector for those that do not bring laptops. No paper handouts will be provided.

BREAKOUT MEETINGS

The secondary directors and the post secondary directors will meet separately in meetings yet to be determined. Please look for information from Gary Wixom regarding the post secondary meeting, and Mary Shumway and Patti Godfrey regarding the secondary meeting.

OTHER MEETINGS

- We plan to hold **New Directors Training** on Thursday, April 30, 2009 at SLCC in the Board Room 217 beginning directly after the banquet. – Look for additional information from Craig Stoker.
- Renee Hyer will email **Skill Certificate Committee** members details of their meeting date, time, and location.

LODGING INFORMATION

Look for a separate email with suggested lodging details.